



COMMONWEALTH of the NORTHERN MARIANA ISLANDS
OFFICE OF THE GOVERNOR

18 FEB 2020

The Honorable Jude U. Hofschneider
Chairman
Tinian and Aguigan Legislative Delegation
Twenty-First Northern Marianas
Commonwealth Legislature
Capitol Hill
Saipan, MP 96950

The Honorable Blas Jonathan "BJ" T. Attao
Speaker
House of Representatives
Twenty-First Northern Marianas
Commonwealth Legislature
Capitol Hill
Saipan, MP 96950

Dear Mr. Chairman and Mr. Speaker:

This is to inform you that I have signed into law **Tinian Local Bill No. 21-1** entitled, "To make limited appropriations for personnel and operations of the Tinian Casino Gaming Control Commission, the Office of the Mayor of Tinian, the Tinian Municipal Council and the Tinian Municipal Treasury for Fiscal Year 2020 pursuant to 10 CMC § 2571 [Part VI, Section 50 of the Revised Tinian Casino Gaming Control Act of 1989] and 1 CMC § 1405(a) [Public Law 11-17].", which was passed by the Tinian and Aguigan Legislative Delegation (TALD) of the Twenty First Northern Marianas Commonwealth Legislature.

Although I have signed this bill into law, I urge the legislature to take heed of the Attorney General's concerns regarding the relevant legal issues that arise within this legislation. First, the Tinian Municipal Treasurer is the custodian of other funds generated from Commonwealth sources, therefore, while it is the Department of Finance (DOF)'s responsibility to ensure that none of these funds are comingled with the casino license fees paid to the Tinian Municipal Treasury, I urge the delegation to do their part to avert the comingled of these funds in the first place.

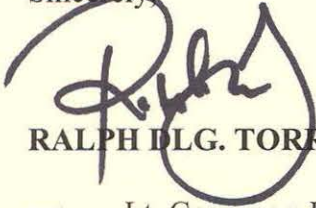
Second, the Attorney General raises a legal issue pertaining to the source of authority for this local bill. He reiterates his concerns as expressed in previous written comments that 10 CMC § 2371(a) may not be legally enforceable. Section 2371(a) conflicts with 1 CMC 1403 which requires that local appropriation bills must be first introduced in the House of Representatives before the legislative delegation may enact the bill. Although Section 2371(a) authorizes the municipal council to pass local appropriation bills, the Tinian Local Bill was passed by the Tinian and Aguigan Legislative Delegation prior to being transmitted to the Executive Branch for my action. In accordance with the Attorney General's comments and as I have done so in my previous

correspondences with the delegation, I request that TALD and the Legislature look into these conflicting statutes and make the necessary amendments as they see fit. This will bring forth clarity in the future for similar appropriation bills passed by the delegations.

I thank you for your continued partnership.

This bill becomes **Tinian Local Ordinance No. 21-1**. Copies bearing my signature are forwarded for your reference.

Sincerely,



RALPH DLG. TORRES

cc: Lt. Governor; Press Secretary; Attorney General's Office; Secretary of Finance; Office of Public Auditor; Special Assistant for Administration; Special Assistant for Programs and Legislative Review



TINIAN & AGUIGUAN LEGISLATIVE DELEGATION
Second Senatorial District
Twenty-First Northern Marianas Commonwealth Legislature
P.O. Box 500129
Saipan, MP 96950
Tel: (670) 664 - 8868
Fax: (670) 664 - 8908
e-mail: senator.juh.staff@gmail.com

Senator Jude U. Hofschneider, Chairman
Senator Francisco M. Borja, Vice Chairman

Senator Francisco Q. Cruz, Floor Leader
Representative Antonio SN. Borja, Legislative Secretary

January 30, 2020

Honorable Ralph DLG. Torres
Governor
Commonwealth of the Northern
Mariana Islands
Saipan, MP 96950

Dear Governor Torres:


I am honored to transmit for your action **Tinian Local Bill No. 21-1**, entitled:

**A LOCAL APPROPRIATION BILL FOR AN ACT
FOR THE SECOND SENATORIAL DISTRICT**

“To make limited appropriations for personnel and operations of the Tinian Casino Gaming Control Commission, the Office of the Mayor of Tinian, the Tinian Municipal Council and the Tinian Municipal Treasury for Fiscal Year 2020 pursuant to 10 CMC § 2571 [Part VI, Section 50 of the Revised Tinian Casino Gaming Control Act of 1989] and 1 CMC § 1405(a) [Public Law 11-17].”

This bill was passed unanimously by the Tinian and Aguiguan Legislative Delegation, Twenty-First Northern Marianas Commonwealth Legislature on First and Final Reading, a quorum duly present, during its First Day, Third Regular Session held on January 21, 2020.

Respectfully submitted,


Frances Joan P. Kaipat
Delegation Clerk

Enclosures



**TINIAN & AGUIGUAN LEGISLATIVE DELEGATION
SECOND SENATORIAL DISTRICT
TWENTY-FIRST NORTHERN MARIANAS COMMONWEALTH LEGISLATURE**

THIRD REGULAR SESSION, 2020

**TINIAN LOCAL ORDINANCE NO. ____
TINIAN LOCAL BILL NO. 21-1**

**A LOCAL APPROPRIATION BILL FOR AN ACT
FOR THE SECOND SENATORIAL DISTRICT**

To make limited appropriations for personnel and operations of the Tinian Casino Gaming Control Commission, the Office of the Mayor of Tinian, and the Tinian Municipal Council and the Tinian Municipal Treasury for Fiscal Year 2020 pursuant to 10 CMC § 2571 [Part VI, Section 50 of the Revised Tinian Casino Gaming Control Act of 1989] and 1 CMC § 1405(a) [Public Law 11-17].

Offered by

**Senator Jude U. Hofschneider, Representative Antonio SN. Borja, Senator Francisco M. Borja,
and Senator Francisco Q. Cruz**

On

January 21, 2020

DELEGATION ACTION

Referred to	:	None
Comments Solicited	:	None
Comments Received	:	None
Standing Committee Report	:	None
Passed First & Final Reading	:	January 21, 2020

**Frances Joan P. Kaipat
Delegation Clerk**



**TINIAN & AGUIGUAN LEGISLATIVE DELEGATION
TWENTY-FIRST NORTHERN MARIANAS COMMONWEALTH LEGISLATURE
SECOND SENATORIAL DISTRICT**

THIRD REGULAR SESSION, 2020 **TINIAN LOCAL ORDINANCE NO. _____**
TINIAN LOCAL BILL NO. 21-1

**A LOCAL APPROPRIATION BILL FOR AN ACT
FOR THE SECOND SENATORIAL DISTRICT**

To make limited appropriations for personnel and operations of the Tinian Casino Gaming Control Commission, the Office of the Mayor of Tinian, the Tinian Municipal Council and the Tinian Municipal Treasury for Fiscal Year 2020 pursuant to 10 CMC § 2571 [Part VI, Section 50 of the Revised Tinian Casino Gaming Control Act of 1989] and 1 CMC § 1405(a) [Public Law 11-17].

**BE IT ENACTED BY THE SECOND SENATORIAL DISTRICT DELEGATION
PURSUANT TO CHAPTER 4, DIVISION 1, TITLE 1 OF
THE COMMONWEALTH CODE:**

1 **Section 101. Findings.** The Tinian and Aguiguan Legislative Delegation
2 (TALD) is cognizant of the Delegation’s obligation to enact a Tinian Local Budget for
3 fiscal year 2020 on or before October 1, 2019. However, the TALD did not receive any
4 notice of estimated gaming revenue projection for FY2020 until December 24, 2019. The
5 Office of the Tinian Municipal Treasurer transmitted a communication dated December
6 23, 2019 to the TALD identifying local revenue for fiscal year 2020 in the amount of
7 \$531,248.00 that is available for appropriation following a payment of a casino license
8 fee.

9 The Tinian and Aguiguan Legislative Delegation finds that the identified local
10 revenue for FY2020 is insufficient to satisfy in full all the personnel and operation

TINIAN LOCAL ORDINANCE NO. _____
TINIAN LOCAL BILL NO. 21-1

1 expenses of the TCGCC, Office of the Mayor of Tinian, and the Tinian Municipal
2 Treasurer up to the end of the fiscal year on September 30, 2020. Accordingly, the TALD
3 finds that it is necessary for the Mayor of Tinian to be the expenditure authority for the
4 TCGCC personnel expenses subject to the availability of the funds. For the past several
5 fiscal years, the Mayor of Tinian has successfully subsidized the personnel expenses of
6 the TCGCC but requires flexibility with appropriations. Upon the identification of
7 additional gaming funds, the Delegation shall immediately appropriate the additional
8 funds for the programs authorized under this Act.

9 **Section 102. Purpose.** This Act appropriates limited local funds generated
10 pursuant to 10 CMC § 2571 [Revised Tinian Casino Gaming Control Act of 1989, Part
11 VI, §§ 50(1), 50(2), and 50(3)] for personnel and operations of the Tinian Casino Gaming
12 Control Commission, the Tinian Municipal Treasury, Tinian Municipal Council and the
13 Office of the Mayor.

14 **Section 103. Estimated Local Revenues.** Pursuant to Delegation Matter 21-38,
15 the estimated local revenues deposited pursuant to 10 CMC §§ 2571(a), d(1), d(2), e(1)
16 e(2) and e(3) [Revised Tinian Casino Gaming Control Act of 1989, Part VI, §§ 50(2)(a)
17 and (b), and Sections 50(3)(a), (b), and (c)] for the Municipality of Tinian and Aguiguan
18 for Fiscal Year 2020 are hereby identified and classified as resources in this local
19 appropriations Act.

20 **Local Funds Available for Appropriation for Fiscal Year 2020:**

21	1. Casino license fee	\$500,000.00
22	2. Casino service industry fees	\$5,000.00
23	(FY2019 and FY2020)	
24	3. Lapses from FY 2019	\$26,248.00
25	Total:	<u>\$531,248.00</u>

1 **Section 104. Municipal Government Limited Appropriations.**

2 (a) The amount of **\$531,248.00** for programs and activities of the Municipal
3 Government of Tinian and Aguiguan, including all activities of the Tinian Casino
4 Gaming Control Commission - Commissioners, the Tinian Casino Gaming Control
5 Commission – Enforcement Division, the Office of the Mayor, Public Programs, the
6 Tinian Municipal Council and the Office of the Tinian Municipal Treasurer are hereby
7 appropriated as set forth in the worksheets attached hereto as “*Appendix A*” and
8 incorporated by reference in this Act.

9 (b) The amount appropriation in subsection (a) of this Section shall include the
10 activities of the Tinian Casino Gaming Control Commission – Commissioners and
11 Enforcement Division beginning October 1, 2019.

12 **Section 105. Public Programs.** Public programs funded by the funds generated
13 pursuant to 10 CMC § 2571 [Revised Tinian Casino Gaming Control Act of 1989, Part
14 VI, §§ 50(1), 50(2), and 50(3)] are hereby limited to the programs listed in “*Appendix*
15 *A.*”

16 **Section 106. Administrative Guidelines.**

17 (a) The funds appropriated under Section 104 this Act shall be distributed and
18 allotted by the Office of the Municipal Treasurer in accordance with the expenditure class
19 codes approved in the individual activities budget worksheet attached hereto.

20 (b) The funds appropriated herein shall be allotted at the beginning of each month
21 to each budget activity at a pro-rated rate of the amount appropriated subject to the
22 availability of funds and approval of the respective expenditure authorities as provided in
23 Section 109 of this Act;

24 **Section 107. Reduction in the Level of Appropriations.** In order to provide
25 expenditure authorities with flexibility in determining the allocation of funding for their

1 operations, expenditure authorities must reduce their expenditures to achieve the level of
2 appropriation under this Act.

3 Expenditure authorities may reduce previous levels of expenditure by:

4 (1) A reduction in work hours;

5 (2) A reduction in wages;

6 (3) Furlough;

7 (4) A reduction in force;

8 (5) A reduction in expenditures for “all others”; or

9 (6) A combination of reductions under subsections (1) through (5).

10 The reduction in work hours shall not apply to inspectors employed by the Tinian
11 Casino Gaming Control Commission – Enforcement Division, as required by Parts II and
12 X of the Revised Tinian Casino Gaming Control Act of 1989 upon the reopening of the
13 Tinian Dynasty Hotel & Casino.

14 **Section 108. Appropriation Worksheet.** Unless otherwise provided in this Act,
15 the funds appropriated pursuant to Section 104 hereof shall be expended in compliance
16 with the appropriations worksheet attached hereto as “*Appendix A*” and incorporated by
17 reference herein. In case of any conflict between the attached worksheet and the
18 Administrative Provisions of this Act, the Administrative Provisions shall prevail.

19 **Section 109. Expenditure Authorities.**

20 (a) Notwithstanding any law to the contrary, the Mayor of Tinian and Aguiguan
21 shall be the expenditure authority of the funds appropriated to the Office of the Mayor,
22 the Office of the Municipal Treasurer, the Public Programs and the personnel of the
23 Tinian Casino Gaming Control Commission.

24 (b) Notwithstanding any law to the contrary, the Chairman of the Tinian Casino
25 Gaming Control Commission (TCGCC) shall be the expenditure authority of the funds

1 appropriated to the operations of the Commissioners and the Enforcement Division of the
2 Tinian Casino Gaming Control Commission.

3 (c) Notwithstanding any law to the contrary, the Chairperson of the Tinian
4 Municipal Council (TMC) shall be the expenditure authority of the funds appropriated to
5 the operations of the Tinian Municipal Council.

6 **Section 110. Management of Funds.**

7 (a) The Tinian Municipal Treasurer shall regulate and control the expenditure
8 of public funds that are appropriated and allocated by this Act, so that no activity may
9 expend appropriated funds contrary to this Act or fiscal management policies; and

10 (b) Vacant positions or FTEs shall not be announced or filled without
11 certification of available funds by the Tinian Municipal Treasurer and approved for
12 expenditure by the respective expenditure authority. Zero-funded positions or FTEs shall
13 not be filled and funds appropriated herein shall not be reprogrammed to fund
14 zero-funded positions or FTEs.

15 (c) Notwithstanding any law to the contrary and immediately upon approval of
16 this Act, all employment positions or contracts may be amended or adjusted to reflect any
17 increase in salary enumerated in the appropriation worksheet set forth in “*Appendix A*”
18 of this Act subject to certification of availability of funds.

19 **Section 111. Reprogramming and Proportionate Reduction of Funds.** Except
20 as provided in Section 110 of this Act, in the event that the estimated revenue collected is
21 ten (10) percent below the projected or estimated revenue indicated in Section 103 of this
22 Act, the respective expenditure authority shall have full reprogramming authority of all
23 funds in order to properly manage expenditures so as to not create a deficit. In such an
24 event, the Mayor shall proportionately reduce the amounts appropriated herein.

25 **Section 112. Supplemental Appropriations.** In the event that the Municipal
26 Treasurer determines that the estimated local revenues collected will be increased by

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1 \$100,000 or more of the projected or estimated revenue indicated in Section 103 of this
2 Act, the Municipal Treasurer shall transmit within fifteen (15) calendar days a special
3 budget message to the Tinian Mayor's Office, the Chairman of the Tinian Legislative
4 Delegation and the Chairman of the Tinian Municipal Council proposing to increase the
5 reserve for the fiscal year or provide additional budget authority for the fiscal year. Any
6 increases in revenues shall be held in reserve, unless appropriated by the Tinian and
7 Aguiguan Legislative Delegation.

8 **Section 113. No Continuing Appropriations.** The Tinian Casino Gaming
9 Control Commission and the Tinian Municipal Treasurer through the Mayor shall
10 provide revenue projections and proposed appropriations on or before June 1, 2020 The
11 Tinian Municipal Council, together with the Tinian and Aguiguan Legislative Delegation,
12 shall pass a balanced budget by October 1, 2020 unless all casino operations have
13 shutdown or gaming funds are not available. With the exception of the Office of the
14 Municipal Treasurer and the executive director of the Tinian Casino Gaming Control
15 Commission, no expenditures shall be made absent an appropriation measure signed into
16 law for Fiscal Year 2020.

17 **Section 114. Criminal Penalties.** Without limitation on the applicability of any
18 other part of the Planning and Budget Act of 1983, as amended, the criminal penalties set
19 forth therein (1 CMC § 7701 *et seq.*) shall apply to this Act.

20 **Section 115. Severability.** If any provision of this Act or the application of any
21 such provision to any person or circumstance should be held invalid by a court of
22 competent jurisdiction, the remainder of this Act or the application of its provisions to
23 persons or circumstances other than those to which it is held invalid shall not be affected
24 thereby.

25 **Section 116. Savings Clause.** This Act and any repealer contained herein shall
26 not be construed as affecting any existing right acquired under contract or acquired under

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1 statutes repealed or under any rule, regulation or order adopted under the statutes.
2 Repealers contained in this Act shall not affect any proceeding instituted under or
3 pursuant to prior law. The enactment of this Act shall not have the effect of terminating,
4 or in any way modifying, any liability, civil or criminal, which shall already be in
5 existence on the date this Act becomes effective.

6 **Section 117. Effective Date.** This Act shall take effect upon its approval by the
7 Governor, or becoming law without such approval.

Passed this 21st day of January, 2020, on the island of Tinian, Commonwealth of the Northern Mariana Islands pursuant to 1 CMC § 1405(a) [Public Law 11-17] by the members of the Tinian and Aguiguan Legislative Delegation, Twentieth Northern Marianas Commonwealth Legislature.



Senator Jude U. Hofschneider
Chairman



Senator Francisco M. Borja
Vice Chairman

Senator Francisco Q. Cruz
Floor Leader



Representative Antonio SN. Borja
Legislative Secretary

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Concurred this 29th day of, January, 2020, on the island of Tinian,
Commonwealth of the Northern Mariana Islands by the members of the Seventeenth Tinian
and Aguiguan Municipal Council.



Councilwoman Thomasa Palacios-Mendiola
Chairwoman




Councilman Esteven SN. King, Jr.
Vice Chairman



Councilman Patrick A. Manglona
Secretary

Certified As A Local Appropriation Bill By:



Representative Blas Jonathan "BJ" T. Attao
Speaker, House of Representatives

Approval this 18th day of February, 2020.



Ralph DLG. Torres
Governor

Commonwealth of the Northern Mariana Islands

MUNICIPALITY OF TINIAN AND AGUIGUAN
 Second Senatorial District (Local Government)-APPENDIX A
 FY2020 Budget

No.	Activity	NOP	Personnel	Operation/ Public Programs	Utilities	FY2020 Budget
1	TCGCC-(Commission Division)	4	\$46,134	\$9,000		\$55,134
2	TCGCC-(Enforcement Division-Administration)	11	\$83,880	\$16,000	\$7,622	\$107,502
3	Office of Tinian Mayor	33	\$226,477	\$69,224		\$295,701
4	Tinian Municipal Treasurer	6	\$62,910			\$62,910
5	Tinian Municipal Council			\$10,000		\$10,000
Total Budget		54	\$419,402	\$104,224	\$7,622	\$531,248

JK Rec'd 1/21/2020

MUNICIPALITY OF TINIAN AND AGUIGUAN
 Second Senatorial District (Local Government)
 FY2020 Expenditure Budget Worksheet (APPENDIX A)

Tinian Casino Gaming Control Commission
 Commission Division

Class Code	Object Classification	FY2019	FY2020	FY2020 FINAL BUDGET
6111	Wages/Salaries-UNG	\$236,538	\$161,539	\$39,730
6118	Personnel Insurance	\$4,050	\$2,908	\$715
6119	Retirement Contribution (NMI Settlement Fund)	\$4,314	\$4,314	\$1,061
6119	Social Security	\$14,665	\$10,015	\$2,463
6121	Health Insurance	\$9,000	\$6,462	\$1,589
6122	Medicare Contribution	\$3,430	\$2,342	\$576
	Total Personnel	<u>\$271,998</u>	<u>\$187,580</u>	<u>\$46,134</u>
	Total Full Time Employees (FTEs)	4	4	4
6200	Other charges and services			
6211	Advertising			
6212	Communications			
6213	Dues and subscriptions			
6214	Freight and handling			
6215	Insurance			
6217	Official representation			
6218	Printing and photocopying			
6219	Professional services			
6220	Recruitment and repatriation			
6221	Rental-vehicle			
6222	Rental-housing			
6223	Rental-office			
6224	Repairs and maintenance			
6225	Travel			
6226	Personnel training costs			
6228	Rental-equipment			
6230	Utilities-power			
6231	Utilities-water			
6301	Books and library materials			
6302	Food items			
6303	Fuel and lubrications			
6304	Supplies-office			
6305	Supplies-operations			
6405	Building & Improvements			
6409	Computer system and equipment			
6410	Office equipment			
6411	Office furniture & fixture			
6412	Vehicle-public service and admin			
6432	Office building construction			
62670	All Others			\$9,000
	Total all others			<u>\$9,000</u>
	Total personnel and all others	<u>\$271,998</u>	<u>\$187,580</u>	<u>\$55,134</u>

YAC Recd 1/24/2020

Fiscal Year 2020 Budget
 TINIAN CASINO GAMING CONTROL COMMISSION-COMMISSION DIVISION
 Personnel Budget Worksheet(APPENDIX A)

No.	Position Title	Incumbent	Grade	FY2019		Grade	FY2020		Weight	Share	FY2020 FINAL BUDGET
				Base	Allow		Base	Allow			
1	Chairman	Patrick H. San Nicolas	UNG	\$75,000	E	UNG	\$75,000	E	\$0.40	\$46,134	\$18,446
2	Vice Chairman	Charlene M. Lizama	UNG	\$75,000	E	UNG	\$75,000	E	\$0.40		\$18,446
3	Commissioner	Vacant	UNG	\$75,000	E	UNG	\$1	E	\$0.00		\$0
4	Commissioner	James M. Mendiola	UNG	\$11,538	E	UNG	\$11,538	E	\$0.06		\$2,838
Total Base Salaries				\$236,538			\$161,539				\$39,730
Anticipated lapses for 3 months on vacant positions				\$0			\$0				\$0
Total Base Salaries				\$236,538			\$161,539				\$39,730
Overtime				\$0			\$0				\$0
Night Differential				\$0			\$0				\$0
				\$236,538			\$161,539				\$39,730
Total benefits:											
DBP (37.3909%)				\$4,314			\$4,314		\$0.02		\$1,061
Social Security (6.2%)				\$14,665			\$10,015		\$0.05		\$2,463
Health Insurance (4%)				\$9,000			\$6,462		\$0.03		\$1,589
Personnel Insurance (1.8%)				\$4,050			\$2,908		\$0.02		\$715
Medicare (1.45%)				\$3,430			\$2,342		\$0.01		\$576
Total benefits				\$35,459			\$26,041				\$6,405
Total Personnel				\$271,998			\$187,580		\$1.00		\$46,134

PK Recd 1/21/2020

Tinian Casino Gaming Control Commission
 Division of Enforcement-Administration(APPENDIX A)

Class				FY2020
Code	Object Classification	FY2019	FY2020	FINAL BUDGET
6111	Wages/Salaries-UNG	\$357,067	\$294,733	\$69,560
6118	Personnel Insurance	\$6,427	\$6,259	\$1,477
6119	Retirement Contribution (DC)	\$14,283	\$13,909	\$3,283
6119	Social Security	\$22,138	\$21,559	\$5,088
6121	Health Insurance	\$14,283	\$13,909	\$3,283
6122	Medicare Contribution	\$5,177	\$5,042	1,190
	Total Personnel	<u>\$419,376</u>	<u>\$355,412</u>	<u>\$83,880</u>
	Total Full Time Employees (FTEs)	11	11	11
6200	Other charges and services			
6211	Advertising			
6212	Communications		\$9,000	\$1,973
6214	Freight and handling		\$1,000	\$219
6217	Official representation		\$3,800	\$833
6219	Professional services		\$8,000	\$1,753
6223	Rental-office		\$9,600	\$2,104
6224	Repairs and maintenance		\$3,600	\$789
6225	Travel		\$8,000	\$1,753
6226	Personnel training costs		\$6,000	\$1,315
6230	Utilities-power		\$15,000	\$7,622
6301	Books and library materials		\$1,000	\$219
6303	Fuel and lubrications		\$3,000	\$658
6305	Supplies-operations		\$3,000	\$658
6409	Computer system and equipment		\$3,000	\$658
6410	Office equipment		\$14,000	\$3,068
6411	Office furniture & fixture			
6412	Vehicle-public service and admin			
6432	Office building construction			
6580	Transfers out			
	Total all others	\$0	\$88,000	\$23,622
	Total personnel and all others	<u>\$419,376</u>	<u>\$443,412</u>	<u>\$107,502</u>

YKC Rec'd 1/21/2020

Tinian Local Ordinance No. 21-1

Fiscal Year 2020 Budget
 TINIAN CASINO GAMING CONTROL COMMISSION-(DIVISION OF ENFORCEMENT-ADMINISTRATION)
 Personnel Budget Worksheet(APPENDIX A)

No.	Position Title	Incumbent	FY2019			FY2020			Weight	Share	FY2020 FINAL BUDGET
			Grade Step	Base Salary	Allow	Grade Step	Base Salary	Allow			
1	Executive Director	Vacant	UNG	\$65,000	E	UNG	\$1	E	\$0.00	\$83,880	\$0
2	Fiscal Officer	Donald M. Hofschneider	26/9	\$51,730	E	26/9	\$51,730	E	\$0.15		\$12,209
3	Accountant I	Renei Ann Malicdem-Shrestha	16/3	\$24,584	C	16/3	\$24,584	C	\$0.07		\$5,802
4	Administrative Officer III	Jennifer H. Pettis	24/10	\$49,267	C	24/10	\$49,267	C	\$0.14		\$11,627
5	Administrative Assistant-DOE	Ina F. Lazaro	11/11	\$27,437	C	11/11	\$27,437	C	\$0.08		\$6,475
6	Personnel Specialist II/III	Vicky Hall	15/12	\$35,013	C	15/12	\$35,013	C	\$0.10		\$8,263
7	Auditor I	Mary Grace L. Santos	17/2	\$24,584	C	17/2	\$24,584	C	\$0.07		\$5,802
8	Inspector I	Lani Ann C. Cabrera	9/3	\$17,482	C	9/4	\$18,356	C	\$0.05		\$4,332
9	Inspector I	Gerald B. Mundo	9/3	\$17,482	C	9/4	\$18,356	C	\$0.05		\$4,332
10	Inspector I/Inspector II	Sheila T. Dela Cruz	9/4	\$18,356	C	9/5	\$19,273	C	\$0.05		\$4,549
11	Inspector II	Conrad M. Manglona	10/11	\$26,131	C	10/11	\$26,131	C	\$0.07		\$6,167
Total Base Salaries				<u>\$357,067</u>			<u>\$294,733</u>				<u>\$69,560</u>
Anticipated lapses for 3 months on vacant positions				<u>\$0</u>			<u>\$0</u>				<u>\$0</u>
Total Base Salaries				<u>\$357,067</u>			<u>\$294,733</u>				<u>\$69,560</u>
Overtime				<u>\$0</u>			<u>\$0</u>				<u>\$0</u>
Night Differential				<u>\$0</u>			<u>\$0</u>				<u>\$0</u>
				<u>\$357,067</u>			<u>\$294,733</u>				<u>\$69,560</u>
<u>Total benefits:</u>											
DCP (4%)				\$14,283			\$13,909		\$0.04		\$3,283
Social Security (6.2%)				\$22,138			\$21,559		\$0.06		\$5,088
Health Insurance (4%)				\$14,283			\$13,909		\$0.04		\$3,283
Personnel Insurance (1.8%)				\$6,427			\$6,259		\$0.02		\$1,477
Medicare (1.45%)				\$5,177			\$5,042		\$0.01		1,190
Total benefits				<u>\$62,308</u>			<u>\$60,679</u>				<u>\$14,321</u>
Total Personnel				<u>\$419,376</u>			<u>\$355,412</u>		<u>\$1.00</u>		<u>\$83,880</u>

JK Rec'd 1/21/2020

MUNICIPALITY OF TINIAN AND AGUIGUAN
 Second Senatorial District (Local Government)
 FY2020 Expenditure Budget Worksheet (APPENDIX A)

Office of the Mayor
 Acct No. 12120

Class Code	Object Classification	FY2019 Budget	FY2020 FINAL BUDGET
6111	Wages/Salaries-UNG	\$ 804,000.00	\$193,440
6118	Personnel Insurance	\$11,644	\$2,801
6119	Retirement Contribution (DC)	\$32,120	\$7,728
6119	Social Security	\$49,786	\$11,978
6121	Health Insurance	\$32,120	\$7,728
6122	Medicare Contribution	\$11,644	\$2,801
	Total Personnel	\$ 941,313.00	\$226,477
	Total Full Time Employees (FTEs)	33	33
6200	Other charges and services		
6211	Advertising		
6212	Communications		
6213	Dues and subscriptions		
6214	Freight and handling		
6215	Insurance		
6217	Official representation		
6218	Printing and photocopying		
6219	Professional services		
6220	Recruitment and repatriation		
6221	Rental-vehicle		
6222	Rental-housing		
6223	Rental-office		
6224	Repairs and maintenance		
6225	Travel		
6226	Personnel training costs		
6228	Rental-equipment		
6230	Utilities-power		
6231	Utilities-water		
6301	Books and library materials		
6302	Food items		
6303	Fuel and lubrications		
6304	Supplies-office		
6305	Supplies-operations		
6405	Building & Improvements		
6409	Computer system and equipment		
6410	Office equipment		
6411	Office furniture & fixture		
6412	Vehicle-public service and admin		
6432	Office building construction		
62670	All Others/Public Programs		\$69,224
	Total all others	\$0	\$69,224
	Total personnel and all others	\$941,313	\$295,701

YHC Recd 1/21/2020

DEPT: OFFICE OF THE MAYOR
 ACCT: 12120

PD No.	Position Title	Incumbent	Retirement		Grade		FY 2019		FY2020 FINAL BUDGET
			Plan	Step	Base Salary	PAY			
1	Chief Executive Officer	Perez, Allen M.	SS/DC	UNG	\$ 60,000.00		\$14,433		
2	City Planner	Castro, Maria M.	SS	UNG	\$ 50,000.00		\$12,028		
3	Senior Policy Advisor	Kiyoshi, Ignacio P.	SS	UNG	\$ 41,000.00		\$9,863		
4	Budget Analyst	Manglona, Vanessa A.	SS/DC	UNG	\$ 39,000.00		\$9,382		
5	Community Worker	Reyes, Ringo John C.	SS	UNG	\$ 26,000.00		\$6,254		
6	Administrative Assistant	Tudela, Isidro Mathew C.	SS/DC	UNG	\$ 19,000.00		\$4,571		
7	Community Worker	Macaranas, Andrew SN.	SS	UNG	\$ 19,000.00		\$4,571		
8	Community Worker	Ignacio, Aurca DLS.	SS	UNG	\$ 19,000.00		\$4,571		
9	Community Worker	Sanchez, Francisco A.	SS	UNG	\$ 19,000.00		\$4,571		
10	Community Worker	Kiyoshi, Teresa P.	SS	UNG	\$ 19,000.00		\$4,571		
11	Community Worker	Hofschneider, Heinz Joseph M.	SS	UNG	\$ 19,000.00		\$4,571		
12	Project Manager	Diaz, Romeo A.	SS	UNG	\$ 45,000.00		\$10,825		
13	Community Worker	Cruz, Kenny D.	SS	UNG	\$ 31,000.00		\$7,457		
14	Community Worker	Evangelista, Francisca V.	SS	UNG	\$ 26,000.00		\$6,254		
15	Community Worker	Bugarin, Rolly Jose B.	SS	UNG	\$ 26,000.00		\$6,254		
16	Community Worker	Sablan, Cliff B.	SS	UNG	\$ 21,000.00		\$5,052		
17	Community Worker	Borja, Riarita A.	SS	UNG	\$ 21,000.00		\$5,052		
18	Community Worker	Borja, Teilita A.	SS	UNG	\$ 19,000.00		\$4,571		
19	Community Worker	Aquininog, Ramona M.	SS	UNG	\$ 19,000.00		\$4,571		
20	Community Worker	Arriola, Joclyn C.	SS	UNG	\$ 19,000.00		\$4,571		
21	Community Worker	Aialig, Jarick Joe D.	SS	UNG	\$ 19,000.00		\$4,571		
22	Community Worker	Borja, Lory Lynn N.	SS	UNG	\$ 19,000.00		\$4,571		
23	Community Worker	Cabrera, Lina L.	SS	UNG	\$ 19,000.00		\$4,571		
24	Community Worker	Cruz, Melanik Rose B.	SS/DC	UNG	\$ 19,000.00		\$4,571		
25	Community Worker	Hofschneider, Elton Vien M.	SS	UNG	\$ 19,000.00		\$4,571		
26	Community Worker	Hofschneider, Kiara Marchelle P.	SS	UNG	\$ 19,000.00		\$4,571		
27	Community Worker	King, Carmen Maria C.	SS	UNG	\$ 19,000.00		\$4,571		
28	Community Worker	Manglona, Tito M.	SS	UNG	\$ 19,000.00		\$4,571		
29	Community Worker	Maposo, Janice B.	SS	UNG	\$ 19,000.00		\$4,571		
30	Community Worker	Mendiola, Megan Winona C.	SS	UNG	\$ 19,000.00		\$4,571		
31	Community Worker	Monkoya, Kyle C.	SS	UNG	\$ 19,000.00		\$4,571		
32	Community Worker	San Nicolas, Marilyn M.	SS	UNG	\$ 19,000.00		\$4,571		
33	Community Worker	VACANT (Vice: San Nicolas, Joseph Corey J.)	SS	UNG	\$ 19,000.00		\$4,571		
TOTAL PERSONNEL SALARY							\$ 804,000.00	\$193,405	
PERSONNEL BENEFITS									
DC Retirement @4% (DC/401K Plan)							\$32,160	\$7,736	
DB Retirement @ 60.8686% @ 37.3909%									
Social Security @ 6.2%							\$49,848	\$11,991	
Health Insurance @ 4%							\$32,160	\$7,736	
Life Insurance @ 1.45%							\$11,658	\$2,804	
Medicare @ 1.45%							\$11,658	\$2,804	
Lump Sum Payment of Annual Leave									
Holiday Pay									
TOTAL PERSONNEL BENEFITS							\$137,484	\$33,072	
ROUND OFF							\$ -		
TOTAL COMPENSATION & PERSONNEL BENEFITS							\$ 941,484.00	\$226,477	

APV Rec'd 1.22.2010

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MUNICIPALITY OF TINIAN AND AGUIGUAN
 Second Senatorial District (Local Government)
 FY2020 Expenditure Budget Worksheet(Appendix A)

TINIAN MUNICIPAL TREASURER
 ACCT No. 12220

Class Code	Object Classification	FY2019 Budget	FY2020 FINAL BUDGET
6111	Wages/Salaries-UNG	\$ 216,000.00	\$ 53,724
6118	Personnel Insurance	\$ 3,132.00	\$ 779
6119	Retirement Contribution (DC)	\$ 8,640.00	\$ 2,149
6119	Social Security	\$ 13,392.00	\$ 3,331
6121	Health Insurance	\$ 8,640.00	\$ 2,149
6122	Medicare Contribution	\$ 3,132.00	\$ 779
	Total Personnel	\$ 252,936.00	\$62,910
	Total Full Time Employees (FTEs)	6	6
6200	Other charges and services		
6211	Advertising		
6212	Communications		
6213	Dues and subscriptions		
6214	Freight and handling		
6215	Insurance		
6217	Official representation		
6218	Printing and photocopying		
6219	Professional services		
6220	Recruitment and repatriation		
6221	Rental-vehicle		
6222	Rental-housing		
6223	Rental-office		
6224	Repairs and maintenance		
6225	Travel		
6226	Personnel training costs		
6228	Rental-equipment		
6230	Utilities-power		
6231	Utilities-water		
6301	Books and library materials		
6302	Food items		
6303	Fuel and lubrications		
6304	Supplies-office		
6305	Supplies-operations		
6405	Building & Improvements		
6409	Computer system and equipment		
6410	Office equipment		
6411	Office furniture & fixture		
6412	Vehicle-public service and admin		
6432	Office building construction		
62670	All Others		\$0
	Total all others	\$0	\$0
	Total personnel and all others	\$252,936	\$62,910

JPLC Rec'd 1/21/2020

MUNICIPALITY OF TINIAN AND AGUIGUAN
 SECOND SENATORIAL DISTRICT (LOCAL GOVERNMENT)
 PERSONNEL BUDGET WORKSHEET (APPENDIX A)
 FISCAL YEAR 2020

DATE:
 DEPT: TINIAN MUNICIPAL TREASURER
 ACCT: 12220

PD No.	Position Title	Incumbent	Retirement		Grade		FY 2019		FY2020 FINAL BUDGET
			Plan	Step	Current	Base Salary	Weight		
1	Municipal Treasurer	Borja, Maria Barbara C.	SS	UNG		\$ 50,000.00	\$ 0.20	\$ 12,436	
2	Deputy Municipal Treasurer	Cepeda, Lillian C.	SS	UNG		\$ 49,000.00	\$ 0.19	\$ 12,187	
3	Fiscal Officer	Cing, Raena P.	SS/DC	UNG		\$ 43,000.00	\$ 0.17	\$ 10,695	
4	Procurement Officer	Sanchez, Melissa U.	SS	UNG		\$ 36,000.00	\$ 0.14	\$ 8,954	
5	Secretary	Atalig, Khrystyne C.	SS	UNG		\$ 19,000.00	\$ 0.08	\$ 4,726	
6	Financial Clerk	Mendiola, Rubilaine C.	SS	UNG		\$ 19,000.00	\$ 0.08	\$ 4,726	
TOTAL PERSONNEL SALARY							\$ 216,000.00		\$ 53,724
PERSONNEL BENEFITS									
DC Retirement@4% (DC/401K Plan)							\$ 8,640.00	\$ 0.03	\$ 2,149
DB Retirement @ 60.8686%@37.3909%									
Social Security @ 6.2%							\$ 13,392.00	\$ 0.05	\$ 3,331
Health Insurance @ 4%							\$ 8,640.00	\$ 0.03	\$ 2,149
Life Insurance @ 1.45%							\$ 3,132.00	\$ 0.01	\$ 779
Medicare @ 1.45%							\$ 3,132.00	\$ 0.01	\$ 779
Lump Sum Payment of Annual Leave									
Holiday Pay									
TOTAL PERSONNEL BENEFITS							\$ 36,936.00		\$ 9,187
ROUND OFF							\$ -		
TOTAL COMPENSATION & PERSONNEL BENEFITS							\$ 252,936.00	\$ 1.00	\$ 62,910

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MUNICIPALITY OF TINIAN AND AGUIGUAN

FY2020 Expenditure Budget Worksheet(Appendix A)

TINIAN MUNICIPAL COUNCIL

ACCT No.

Class Code	Object Classification	FY2019 Budget	FY2020 FINAL BUDGET
6111	Wages/Salaries-UNG		
6118	Personnel Insurance		
6119	Retirement Contribution (DC)		
6119	Social Security		
6121	Health Insurance		
6122	Medicare Contribution		
	Total Personnel	\$ -	\$0
	Total Full Time Employees (FTEs)		
6200	Other charges and services		
6211	Advertising		
6212	Communications		
6213	Dues and subscriptions		
6214	Freight and handling		
6215	Insurance		
6217	Official representation		
6218	Printing and photocopying		
6219	Professional services		
6220	Recruitment and repatriation		
6221	Rental-vehicle		
6222	Rental-housing		
6223	Rental-office		\$4,000
6224	Repairs and maintenance		
6225	Travel		
6226	Personnel training costs		
6228	Rental-equipment		
6230	Utilities-power		
6231	Utilities-water		
6301	Books and library materials		
6302	Food items		
6303	Fuel and lubrications		
6304	Supplies-office		
6305	Supplies-operations		
6405	Building & Improvements		
6409	Computer system and equipment		
6410	Office equipment		
6411	Office furniture & fixture		
6412	Vehicle-public service and admin		
6432	Office building construction		
62670	All Others		\$6,000
	Total all others	\$0	\$10,000
	Total personnel and all others	\$0	\$10,000

SPK Recd. 4/15/20